## MINUTES

## OF THE FOULNESS ISLAND PARISH COUNCIL (FIPC)

## HELD AT THE LODGE FARM STAFF PREMISES, FOULNESS ISLAND

## ON WEDNESDAY 1st MARCH 2023.

## 

**78 22-23 To Record the Members and Public Present:**  7.00 pm

Councillor (Chairman) Mrs E Pitts.

Parish Councillors: Mr G Bickford, Mrs F Giles and Mr A Holyland.

Essex & Ward Councillor: Mr M Steptoe.

Ward Councillors: None.

QinetiQ representative: Ms Nicki Uden

Members of the Public: Mr and Mrs P Carr and Mrs J Maunder.

The Parish Clerk: Mr B Summerfield.

**79 22-23 Chairman’s Comments:**

The Chairman welcomed all Councillors and the public to the meeting.

**80 22-23 Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reasons for the councillors absence: None.

iii Ward Councillors: All at an RDC meeting.

**81 22-23 Declarations of Interests:**

i To receive all declarations of interests: None.

ii The Chairman reminds Councillors to declare any further interests as they became evident to them,

during the progress of the meeting.

**82 22-23 Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i Councillor Mr M Steptoe reported: The ECC Budget meeting was passed by one vote – 2.9% increase –

Photo ID will be necessary for all residents voting at the forthcoming May elections – devolution briefing

coming up – District parliamentary border changes to be discussed in June-July – The Rochford CEO on

his trip to Foulness Island, ended in Maldon due to his Sat Nav.

ii QinetiQ representative Ms Nicki Uden reported: The circulated QQ updates have covered the items in her

report – Road closures on the 15th/16th March may interfere with a funeral taking place on the 16th March

– She will be liaising with residents - White City road closure for a tree removal – the DIO would like water

meter readings from residents by the end of the month – Radar has been upgraded – the Rotary run July

Bike Ride was discussed.

iii Councillors/Public noted: Sat Nav’s are leading supermarket deliveries getting stuck on the wrong roads –

Proper road maps should be available at the Landwick Gate – Suggested QQ road closures would work better

for the residents if they were open for the first quarter of an hour, in each hour.

**83 22-23 To receive the Minutes of the Meeting of the 18th January 2023:**

The Minutes were read and were Resolved to be agreed.

Proposed by Councillors: Mrs F Giles, seconded by Mr A Holyland and agreed by all.

The Chairman duly signed the Minutes as a correct record.

**84 22-23 Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 67/ii) The Churchyards’ green overgrowth of graves:

The Clerk reported the Parish Council request (supported with thanks to Cllr: A Holyland’s 14 photographs),

to the Church Commissioners regarding the Foulness Island’s Church of St Mary’s overgrown and unkempt

gravestones and graves.

ii Councillors felt lt that if the old graveyard is properly managed and maintained, the residents and relatives who

have family members interned will be freely able to attend to them and to pay their respects.

**85 22-23 Internal Audit 2022-2023:**

The Clerk reported the Internal Audit with Mr John P. Watson & Co, is underway.

**86 22-23 Finance:**

i The FIPC Financial Statements (circulated on 1st March 2023) were recorded.

ii The Co-op Bank Financial Statements (circulated on 1st March 2023) were recorded.

iii The FIPC balances were checked as correct against Co-op Bank Statements by Cllrs: Mrs F Giles and Mr G Bickford.

iv The Precept demand on the Rochford District Council for 2023-2024 @ £3,200-00, was recorded.

v  **Ratified transfer payments** by the Clerk up to 01/03/2023 inc:

**1 CREDITS**:

24/01/23 Transfer from Business Select Account: £ 500-00

27/02/23 Transfer from Business Select Account: £ 500-00were recorded and agreed.

**2 DEBITS**:

19/01/23 B Summerfield Salary (backpay) £ 120-00.

19/01/23 (HMRC) 3rd Quarter PAYE-RTI £ 156-27.

20/01/23 Mrs E Pitts Remembrance wreath £ 25-00.

24/01/23 ICO Data Protection annual fee £ 40-00.

26/01/23 Foulness Island Newsletter - Donation £ 100-00.

03/02/23 B Summerfield Salary February £ 168-77.

20/02/23 DIO Bus Stop rent Churchend £ 10-00.

27/02/23 Maxus Services Ltd Hedging (PC Cemetery) £ 375-00.

01/03/23 B Summerfield Salary (March) £ 168-77.

01/03/23 (HMRC) 4th Quarter PAYE-RTI £ 156-27.

01/03/23 (B Summerfield/Printerinks) Printer ink cartridge £ 18-95 were recorded and agreed.

vi Resolved all invoiced and ratified payments, auditing/financial statements, donations, receipts and Bank

transfers.

Proposed by Councillors: Mrs E Pitts, seconded by Mr A Holyland and agreed by all.

**87 22-23 Planning:**

None.

**88 22-23 Correspondence:**

i An e/letter of thanks of February 2023 from the recipients of a FIPC donation re: Foulness Island Newsletter

was recorded.

ii i The Agenda from the Flood Advisory Group meeting on 28th March 23 was recorded.

ii Councillor Mr M Steptoe advised there may be a date change.

iii Notification of King Charles 3’s Coronation Celebrations on 6th May 2023 and potential Parish funding was

recorded:

iv i The Community Led Housing Opportunities in Foulness Island document was emailed to Ms Nicki Uden,

who has forwarded them on to QQ.

ii QQ will respond in due course.

v The QQ ‘Foulness Residents’ Updates: February 2023 were recorded.

vi The Foulness Island newsletters of February/March 2023 were recorded.

vii An email from the Pensions Regulator was recorded.

viii Printed Publications and General Information received by the Clerk are available on demand.

**89 22-23 Streetlights:**

Councillors reported the Carpark streetlight at the Landwick Gate, is not functioning.

**90 22-23 Highways:**

i Councillors reported: A road sign facing the wrong way –- various road potholes/depressions.

ii Councillor Mr A Holyland reported the defibrillators checked out OK and was recorded.

**91 22-23 Play space reports:**

Councillor Mr G Bickford’s Play space inspection reports with one to come, were recorded.

**92 22-23 Website:** (The website is to be brought up to date with the inclusion of this meetings’ information).

The Clerk reported that his visit to the Webmaster for guidance, was successful and the website will be

updated.

93 22-23 The Foulness Island Parish Council Elections on 4th May 2023.

The Clerk reported: Parish Councillors are elected every four years with the last election in 2019.

All Councillors who wish too, are to stand to be elected on 4th May 2023.

To this end a strict process is to be followed, starting with the Nomination Forms which are to be collected

and delivered by the Clerk to all individual councillors, after the 20th March 2023.

**94 22-23 Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

Items: None.

95 22-23 The next Foulness Island Parish Council Meeting:

Agreed: **WEDNESDAY** **17th MAY 2023** (**APM/AGM**).

**There being no further business the Chairman closed the meeting at 8.05 pm.**

**March 2023. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**